

EXAMINING BOARD OF SOCIAL WORKERS, MARRIAGE AND FAMILY THERAPISTS  
AND PROFESSIONAL COUNSELORS  
PROFESSIONAL COUNSELORS SECTION  
JULY 11, 2001

MEMBERS PRESENT: Colleen James, LaMarr Franklin, Susan Kell, Susan Putra

STAFF: Kimberly Nania, Juliana Reimann

LEGAL COUNSEL: John Schweitzer

CALL TO ORDER

The meeting was called to order by Colleen James at 9:45 a.m.

APPROVAL OF AGENDA

Amendments: Discussion of letter from Southern New Hampshire University to be added after "E. Class I hearing"

MOTION: Susan Kell moved, seconded by LaMarr Franklin, to approve the agenda as amended. Motion carried unanimously.

APPROVAL OF MINUTES

MOTION: LaMarr Franklin moved, seconded by Susan Kell, to approve the minutes of the May 17, 2001 meeting. Motion carried unanimously.

SECRETARY HERRERA

Section members introduced themselves to Secretary Herrera and Secretary Herrera provided information regarding his background. He thanked the section members for their time and dedication.

MONTHLY PRESS RELEASES - LIST OF DISCIPLINARY ORDERS

Kimberly Nania explained the policy change regarding press releases implemented by Secretary Herrera that has resulted in the creation of a monthly summary of disciplinary orders.

RECIPROCAL APPLICATIONS

MOTION: Susan Kell moved, seconded by LaMarr Franklin, to delegate the processing of reciprocal applications to the department once another state's requirements have been determined to be substantially equivalent, and that the section chair be contacted only if a question is raised by the application,

such as one concerning a conviction or disciplinary record. Motion carried unanimously.

#### CONSULTING WITH LEGAL COUNSEL - CERTIFICATION OF AODA COUNSELORS

Kimberly Nania and Attorney John Schweitzer reported on their meeting with HFS regarding the possibility of transferring the AODA certification process from the Wisconsin Certification Board to the Department of Regulation and Licensing. This matter needs to be examined and discussed further.

#### CLASS I HEARING - LEAH R. BURROWS

A class I hearing was held in the matter concerning Leah R. Burrows.

#### LETTER FROM SOUTHERN NEW HAMPSHIRE UNIVERSITY REGARDING COUNSELING-RELATED COURSES

MOTION: Susan Kell moved, seconded by LaMarr Franklin, to approve the coursework in the document from Southern New Hampshire University entitled "Overview of Course Content" as meeting the requirement of counseling-related courses. Motion carried unanimously.

#### RECESS TO CLOSED SESSION

MOTION: LaMarr Franklin moved, seconded by Susan Putra, to go into closed session pursuant to Chapter 19.85 (1)(a)(b)(f) and (g), Wis. Stats., for the purpose of holding a deliberating a class I hearing, reviewing case status reports, reviewing new applications and consulting with Legal Counsel. Roll call vote: Colleen James - yes, LaMarr Franklin - yes, Susan Kell - yes, Susan Putra - yes. Motion carried unanimously.

Open session recessed at 11:00 a.m.

#### RECONVENE IN OPEN SESSION

Open session reconvened at 11:55 a.m. by consensus.

#### VOTING ON ITEMS DELIBERATED ON IN CLOSED SESSION

#### CASE STATUS REPORTS

MOTION: Susan Kell moved, seconded by Susan Putra, to not open CPC002, to open CPC008, and to wait for additional information for CPC009. Motion carried unanimously.

LEAH R. BURROWS

MOTION: LaMarr Franklin moved, seconded by Susan Kell, that Leah R. Burrows submit additional information relative to the required 42 semester hours. Motion passed unanimously.

#### REVIEWING APPLICATIONS

MOTION: Colleen James moved, seconded by Susan Putra, to grant certification to **Donna L. Hill**, to approve the application of **Diane L. Menuey**, to approve the application of **Kathryn Mae Akright** with a letter from legal counsel informing Ms. Akright that she will need to complete 4 additional hours of supervision in boundaries and ethics during the period of her training certificate, to request documentation of appropriate supervisor from **Terry L. Major-Holliday**, and to deny the applications of **Bradley H. Haas**, **Khyana K. Pumphrey** and **Lynda N. Richter**. Motion carried unanimously.

#### OTHER BUSINESS

#### CACREP YEARLY CONFERENCE

MOTION: Colleen James moved, seconded by Susan Kell, to approve Colleen James to attend the CACREP yearly conference in San Antonio on March 15-17, 2002. Motion carried unanimously.

#### 2002 MEETINGS

The 2002 Professional Counselor section meetings are as follows: January 17, March 7, June 14, September 12, and December 12.

#### OTHER SECTION CONCERNS

Colleen James expressed her appreciation for the condolences she received in the death of her brother-in-law.

#### ADJOURNMENT

The meeting adjourned at 12:10 p.m. by consensus.

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